

Shortcuts

- [MacBook Keyboard Shortcuts](#)

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This page provides a quick and easy reference for essential MacBook keyboard shortcuts. Whether you're a new Mac user or just need a reminder, these shortcuts will help you save time and navigate your computer more efficiently.

- **General Commands:** Learn shortcuts for common actions like searching, switching between apps, and hiding or minimizing windows.
- **Screenshots:** Discover how to take full-screen, partial, and custom screenshots, as well as how to record your screen with a simple shortcut.

Using these shortcuts can streamline your workflow and make daily tasks on your MacBook faster and more productive.

General Commands

- Command (⌘) + Space → Open Spotlight search
- Command (⌘) + Tab → Switch between open apps
- Command (⌘) + Q → Quit current app
- Command (⌘) + H → Hide current window
- Command (⌘) + M → Minimize window


Screenshots

- Shift + Command (⌘) + 3 → Full screen screenshot
- Shift + Command (⌘) + 4 → Select area screenshot
- Shift + Command (⌘) + 5 → Screenshot toolbar (capture/record screen)

Classroom Handy

- Control + Command (⌘) + Q → Lock screen quickly
- Command (⌘) + Option + D → Show/hide Dock
- Control + Up Arrow → Mission Control
- Control + Down Arrow → App Exposé

Browser / Teaching Tools

- Command (⌘) + T → New tab
- Command (⌘) + W →  Close tab
- Command (⌘) + Shift + T → Reopen closed tab
- Command (⌘) + L → Highlight URL bar
- Command (⌘) + Option + Esc → Force quit an app